

# MEMORANDUM

June 7, 2007

TO: All Modular Building Manufacturers

FROM: Jack Rayne  
Building Bureau Chief

SUBJECT: IBC MODULAR BUILDING PLAN SUBMITTALS TO THE DIVISION

IBC modular plans (drawings) submitted for review purposes shall be drawn and submitted (unreduced) at a minimum scale of 1/4" to 1" on standard drawing sheets of minimum 24" x 36" up to not more than 36" x 60" in maximum sheet size. Illegible drawings and specifications will be rejected.

JR/lr